



## Score Sheet Checklist

<b><i>Pre-Match</i></b>	<b><i>Between Sets</i></b>	<b><i>Post-Match</i></b>
<ul style="list-style-type: none"> <li>• Match Details               <ul style="list-style-type: none"> <li>○ Competition, location, date, scheduled start time</li> </ul> </li> <li>• Rosters               <ul style="list-style-type: none"> <li>○ Captain jersey number circled</li> <li>○ Head coach certification number</li> <li>○ Signed by coaches &amp; captains</li> </ul> </li> <li>• Approval               <ul style="list-style-type: none"> <li>○ Referee &amp; scorekeepers</li> </ul> </li> <li>• Team Information               <ul style="list-style-type: none"> <li>○ 3 character abbreviation</li> <li>○ A/B designation</li> <li>○ Serving/Receiving team (both sets)</li> </ul> </li> <li>• Line-up               <ul style="list-style-type: none"> <li>○ Verify against roster</li> <li>○ Enter lineup</li> <li>○ Circle captain</li> <li>○ Initial on back</li> <li>○ Provide to ref</li> </ul> </li> <li>• Mark set start time</li> </ul>	<ul style="list-style-type: none"> <li>• Enter &amp; circle final scores</li> <li>• Enter set end time</li> <li>• X all unused points</li> <li>• Enter set summary (Results box)</li> <li>• Enter line-up for next set</li> <li>• Enter set start time – 3 minutes after end of previous set</li> <li>• For a third set               <ul style="list-style-type: none"> <li>○ Wait for coin toss to enter team info</li> <li>○ Prepare cross-over line-up</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Close out last set               <ul style="list-style-type: none"> <li>○ Enter &amp; circle final scores</li> <li>○ Enter set end time</li> <li>○ X all unused points</li> </ul> </li> <li>• Finish Results box</li> <li>• Captains' signatures</li> <li>• Sign as score keeper</li> <li>• Referee signature(s)</li> </ul>

### Lineup card

IV	III	II
V	VI	I